## **PVSA Individual Submission Sample**

## **COVER SHEET**

Name: Nicole Graham

Age: 18

Home Address: 555 This Street

Hometown, State 55555

Total Hours: 103

School: SkillsUSA High School

Advisor's Name: Mr. T. Lawrence

School Address: 14001 SkillsUSA Way

Leesburg, VA 20175

Advisor's email: <a href="name@skillsusa.org">name@skillsusa.org</a>



St. James Church, Any Street Any town, USA

To whom it may concern:

Nícole Graham volunteered her time to St. James Sunday School. She volunteered a total of 19.5 hours.

Thank you,

Mrs. Jones Sunday School Coordinator



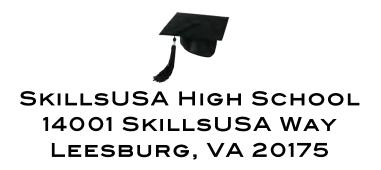
## Doggie Day Care, Any Street, Any Town, USA

To whom it may concern:

Nicole Graham volunteered her time to Doggie Day Care. She spent many patient hours walking our shelter dogs. She volunteered a total of 44.5 hours.

Thank you,

Mr. Smith Owner, Doggie Day Care

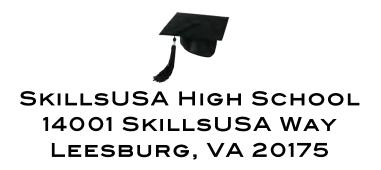


To whom it may concern:

Nicole Graham volunteered her time for the SkillsUSA High School doing volunteer work for the SkillsUSA local chapter. She volunteered a total of 39 hours helping with chapter volunteer projects.

Thank you,

Mr. Roberts, Principal SkillsUSA High School



To whom it may concern:

I nominate Nicole Graham for the President's Volunteer Service Award. She has demonstrated her commitment and passion to community service performing 103 hours of volunteer work both for the school and other organizations.

Thank you,

Mr. Lawrence, SkillsUSA Advisor SkillsUSA High School

## Time Sheet for N. Graham

J		Date of			TOTAL
Supervisor	Place of Service	Service	Hours	Service	Hours
Mr. Smith	DOGGIE DAY CARE	1/5/15	3.5	dog walker	
Mr. Smith	DOGGIE DAY CARE	1/10/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	1/15/15	4	dog walker	
Mr. Smith	DOGGIE DAY CARE	1/21/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	1/31/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	2/3/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	2/6/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	2/11/15	3	dog walker	
Mrs. Jones	St. James Church	1/3/15	2	Sunday school Aid	
Mrs. Jones	St. James Church	2/10/15	2.5	Sunday school Aid	
Mrs. Jones	St. James Church	3/10/15	3	Sunday school Aid	
Mrs. Jones	St. James Church	4/12/15	3	Sunday school Aid	
Mrs. Jones	St. James Church	6/22/15	3	Sunday school Aid	
Mrs. Jones	St. James Church	8/14/15	3	Sunday school Aid	
Mrs. Jones	St. James Church	9/15/15	3	Sunday school Aid	
	SkillsUSA High				
Mr. Roberts	School	1/16/15	5	Chpter Project: Park Clean up	
		1/30/15	3	Chpter Project: Park Clean up	
		2/28/15	6	Chpter Project: Park Clean up Chpter Project: Shelter food	
		3/12/15	2	prep	
		5, ==, =5	_	Chpter Project: Shelter food	
		3/17/15	5	prep	
				Chpter Project: Shelter food	
		4/6/15	5	prep	
				Chpter Project: Shelter food	
		4/18/15	5	prep	
		5/10/15	4	Chpter Project: Park Clean up	
		10/5/15	4	Chpter Project: Park Clean up	
Mr. Smith	DOGGIE DAY CARE	8/21/15	3.5	dog walker	
Mr. Smith	DOGGIE DAY CARE	9/2/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	9/19/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	11/24/15	3.5	dog walker	
Mr. Smith	DOGGIE DAY CARE	12/9/15	3	dog walker	
Mr. Smith	DOGGIE DAY CARE	12/16/15	3	dog walker	
		• •		-	102

MEMBER 2016-2017

SkillsUSA .

CHAPTER 156

CHAPTER ADVISOR

Card valid only if signed by advisor and if student's name is on the current official SkillsUSA membership roster filed with the national headquarters by March 1.