



## BOARD OF DIRECTORS MEETING AGENDA

**DATE:** Friday, March 3, 2023  
**TIME:** 10 a.m. MT  
**LOCATION:** Arizona Department of Education, 4<sup>th</sup> Floor, Room 500  
100 North 15<sup>th</sup> Avenue | Phoenix, Arizona 85007

### Attendance:

#### In attendance:

Christopher Smart - Alumni Representative  
Niki Reppy - Business and Industry Representative  
Jasmine Perez - Business and Industry Representative  
Cassie Mejia - College/Postsecondary Representative  
Amanda Shively - CTE Administrator Representative  
Mike Jackson - Middle School Representative  
Eric Frost - Region 1 Representative  
Pete Boyle - Region 2 Representative  
William Olney - Region 3 Representative  
Travis Black - Region 4 Representative  
Tricia Schultz - Region 5 Representative  
Frank Pinnell - Region 7 Representative  
Ben Doerksen - SkillsUSA Arizona State President  
Daniel Kelly - SkillsUSA Arizona State Advisor  
Joe Grieco - Construction Science Technologies Program

10:06 call to order

## MEETING AGENDA

### I. GOVERNANCE

- Approval of Agenda Niki Reppy
  - Eric Frost Motion
  - Approved Niki Reppy
- Approval of Minutes



- Revision of condensed meeting minutes discussed
- Frank Pinnel Motions to approve
- Approved

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## II. REPORTS

- **State of the State**

- Membership is over 16,000
- 7th largest state in SkillsUSA nationally
- 33% increase in membership since our low in the pandemic
- 4 SkillsUSA Presidential Scholarships in Arizona
- Region 4/7 conference postponed to next Thursday
- All conferences went very well

### Region 1

- Industry involvement in growth
- More guest speakers
- Overall, great conference
- New contest chairs

Daniel Kelly  
Daniel Kelly  
Daniel Kelly

### Region 2/5

- Some competitions didn't have chairs
- Overall very well
- Lunch delivered in two waves
- Industry people step up to learn more about SkillsUSA and new judges from industry
- Everyone is excited to be back

Daniel Kelly  
Ben Doerksen  
Joe Grieco  
Daniel Kelly

### Region 8

- AZ Masonry Council support
- Went well
- Continuing to get Region 8 support in coming onboard with SkillsUSA.

### Region 3

- Registration issue
  - i. Unregistered students showing up
- There were not chairs for every competition
- Awards Ceremony was not well-attended

### Region 6

- Very smooth
- Malware attack



- 2 venue changes
- Actual competition was smooth

#### Region 7 (Welding competition)

- Welding, Welding Fab, Welding sculpture hosted separately from the R4&7LSC

#### AZ Masonry Council at most regional conferences

- 2&5 ran very well
- Registration was smooth

#### Next year regionals

- Awards Session
  - i. State office produces awards session/working with regional officers
    1. Script
    2. Stage training
    3. Production
  - ii. Awards session each day
    1. Awards/placement being announced in the contest themselves rather than at the awards session
    2. Ensure that all contests do not announce the placings
- Registration
  - i. Larger role in making name tags, numbers, scoring process, etc.
  - ii. R2&5 (students check in at their contest) is the direction to go statewide
- Asking regional coordinators where the state can further assist
- Speakers/workshops
  - i. Things for students to do when not in competition
- Regional coordinators needed for Regions 2 & 7
- Meeting with all regional coordinators before the 2023 State Conference
- All information out by summer conference
- Working over fall with contest chairs and industry partners
- No regions overlapping next year (2 on the same day)

#### Middle School Conference



- March 20–21
- In conjunction with FBLA and HOSA
- Partnered with State Conference of Ed Rising
- Dedicated experience for middle schoolers
- SkillsUSA AZ has less than 100 middle school members
- Finding available resources to give to feeder middle schools.

#### State Conference

- Intent to compete form was a success
  - i. 300 advisors filled it out
  - ii. Delayed communication with contest chairs
  - iii. Increase in several categories
    - 1. The most in cosmetology
  - iv. There may be a slight variation in attendants per contest due to programs not qualifying in qualifier events and registering for open contests at the State Conference
- New Contests
  - i. Every single National Leadership contest
  - ii. Every occupational-related contest except for health professions occupational
  - iii. New contests:
    - 1. **a**
- UTI partnership
- Welding offsite at West-MEC central
- Testing for all contests will be required (March 27–April 7)
- Every competitor has to take the SkillsUSA Professional Development test
  - i. Will be carried into final contest scores
- Programming changes
  - i. Opening session will kick off the conference at 8:00 am
  - ii. Keynote speaker: Kate Garnes
    - 1. Kate will host workshops
- SkillsStreet
  - i. Free-standing activities room



- ii. Video games
  - iii. board games
  - iv. mini-competitions
- Vendor booths
  - i. Charge for vendor booths
  - ii. Many interested companies
- Faciliton competition
  - i. Facility management
  - ii. Test & role play scenario
  - iii. On-site offering
- Courtesy Corps
  - i. VACTE was a pilot last year
  - ii. No registration fee for courtesy corps members
  - iii. Opportunity to be selected as a national courtesy corps member
- Evening programming
  - i. Discounted Diamondback ticket
    - 1. Chapter recognition on the field
  - ii. Optional lunch
    - 1. Lunch at the same time
  - iii. Purchasable contest t-shirt
  - iv. All-inclusive package
    - 1. Diamondback game
    - 2. t-shirt
    - 3. Lunch both days
  - v. Evening tours
    - 1. 12 News
- State officers will be held 1 day after the state conference for training
- Contests having issues setting up the day of the competition
- There will be better directions to contests to speed up the beginning of contests
- Requests from Previous Meeting
  - Bylaws
    - i. Motion to approve amended bylaws - Frank Pinnell
    - ii. Approved
  - Dress code policy



- i. Discussion of review over dress code policy and its purpose
    - ii. Motion to reapprove dress code policy – Tricia Schultz
    - iii. Motion passed
  - Single Interest Contest Qualification Policy
    - i. Discussion of review over Single Interest Contest Qualification Policy
    - ii. Motion to reapprove the Single Interest Contest Qualification Policy – Eric Frost
    - iii. Motion passed
  - Contract breakdown for Region 2 & 5 conferences discussed
- Financial Report
  - i. Statements of Financial Position, AR, AP, & Budget vs. Actuals
    - 1. AP
      - a. \$2,000 deposit needs to be updated for camp
    - 2. AP Aging detail
      - a. all funds go to an income account
      - b. Individual chapters requesting credit will be dealt with on an individual basis
    - 3. AR
      - a. Total outstanding is \$52,000
      - b. Invoices from regional conferences have already started to come through
    - 4. Budget vs. Actuals
      - a. Approximately \$20,000 profit from regional conferences
      - b. \$24,000 in addition to the \$94,000 in membership fees
      - c. Slight profit in credit card processing fee



- d. State conference  
accidental insurance
  - i. .75 cents for each member in attendance
- e. WLTl and FLC expenses will be updated
- f. State officer WLTl Travel expenses will be updated
- 5. Lowe's grant was received - \$10,000
  - a. used for prizes for medalists in all contests
- 6. Banking switch
  - a. Michelle Martinez - AZ VICA account has been closed
  - b. American Express card is being used through Chase
- 7. Hotel contract
  - a. Plan to wait on the contract

#### Financial Report

- Approve Financial report - Frank Pinnell
- Motion Passed
- i. Budget Summaries
  - State Advisor
    - i. In-state events for State Advisor paid for by ADE & 2 other events
    - ii. Regarding State Advisor, small funds are on a negotiable basis

#### FLC

- Productions
  - i. White Tie Rentals
  - ii. AV Concepts
  - iii. Looking to purchase projectors for future FLC



- iv. State officer expenses for FLC are divided into State Officer Team budget and Regional officer fund

#### WLTl

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#### Camp Champion

- Lost Canyon contract
- Net income of \$1,851.50

#### State Officer Travel WLTl

- \$23,450.64 for the trip

#### JOLT 3

- For the purposes of a holiday celebration and to clean/organize the storage closet.
- Expenses - \$3,659.07

#### i. Payroll Adjustment

- Executive session motion - Tricia Schultz
- Motion Passed
- Executive session - 12:38

- Payment of Dennis William's payroll

- \$29,120 allotted
- Expected to bloom to \$34,000 due to overtime
- \$36,600 total expected bloom
- Per day conference stipend
- Motion to give Daniel Kelly the ability to pay the Assistant to the State Director at the current rate - Frank Pinnell
- Motion Passed
- Motion to end Executive session - Frank Pinnel
- Motion Passed
- 12:45 out of Executive session

- National Update

- Sale has been made from the National Leadership Center

- State Officer Team Update

- State officers working on Program of Work
- Attended Regional Leadership and Skills Conferences

- Arizona Department of Education Program Update





- Working with AZ Masonry council and other partners
  - Attending all SkillsUSA competitions
  - Stagecraft opportunity in July
  - Training of different trades
  - Arizona Department of Education CTSO Update
    - Update given by Daniel Kelly
    - Leadership judge form for competitions will be released on Monday
    - CTSO director required 5 days a week in the office
    - CTSO State Advisors required 3 days a week in the office
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### III. NEW BUSINESS

- Construction Trades Immersive Experience
  - i. Met with business and industry
  - ii. Building an experience to set up career pathways and immerse students in pathways in construction at Nationals for those who aren't competing
  - iii. Students are required to work on a project during NLSC
- National Signing Day
  - i. New sponsors through Wolverine
  - ii. May 4th
- Bylaws Committee: Student Bylaws
  - i. Copy and pasted from National office
    - 1. Change of terms such as national to state
  - ii. State officer vacancy
    - 1. Discussion of filling a state officer vacancy
      - a. How to go about filling a state officer vacancy
  - iii. Discussion of State officer roles and state officer contract
- State Officer Election
  - i. 24 candidates
  - ii. Breakdown of delegates and regional sway

Travis Black  
Travis Black  
Daniel Kelly  
Daniel Kelly  
Daniel Kelly



- iii. Set a specific number to move on from interviews
  - 1. 14
- iv. Motion Made to approve to only move forward 14 candidates after the interview process - Christopher Smart
- v. Motion Passed
  - Discussion on how to realign and even the impact of regional delegates
  - Motion made to move forward with 2 model consisting of a panel to determine disparities then going to a weighted model - Frank Pinnell
  - Motion Passes
  - Motion made to create a panel consisting of 3 Business and Industry representatives and Program specialist to determine disparities in an election - Frank Pinnell
  - Motion Passes
  - Motion made to amend discussion of state officer vacancies in the student bylaws - Frank Pinnell
  - Motion Passes
- Fall Conferences
  - i. Dates of Camp were discussed
  - ii. FLC - October 5th
    - 1. Will fall over fall breaks
  - iii. Regional conferences in September
  - iv. SkillsUSA and D-Backs on September 5th

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#### IV. CLOSING BUSINESS

- Good of the Order
  - Announcements
    - i. Next meeting for June 2, 2023
  - Adjournment
    - i. Motion made to adjourn meeting -  
Frank Pinnell
    - ii. Adjourned - 2:14pm
- Niki Reppy  
Daniel Kelly  
Niki Reppy